



# MUSEUM OF THE ALEUTIANS

(907) 581-5150 • 314 Salmon Way Unalaska AK 99685 P.O. Box 648 Unalaska AK 99685 • [www.Aleutians.org](http://www.Aleutians.org)

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## **Minutes for Regular Board Meeting, April 11, 2022**

5:00 pm on Zoom.us

*The Museum of the Aleutians shall collect, preserve, and share  
the rich cultural legacy of the Aleutian Island Region.*

**Call to Order.** Meeting called to order at 5:06 pm

### **Roll Call and Recognition of Visitors.**

*Present:* Suzi Golodoff, Mary Heimes, Anthony Lekanof, Sandra Moller

**Staff:** Virginia Hatfield

**Visitors:** no visitors

Anthony Lekanoff read the Mission Statement

**Changes to agenda:** Moller moved to accept the agenda, Golodoff seconded, it was approved unanimously

**Approval of minutes.** Lekanof moved to accept minutes, Moller seconded, Golodoff and Heimes noted a few errors, the minutes with corrections were approved unanimously.

### **Old Business:**

#### Strategic Plan:

The board discussed how to proceed with the strategic planning since board members cannot meet in May. Looking at fall for an in-person meeting. Board discussed how to stay on track through the summer and not lose the initiative. Golodoff mentioned the turnover happening with her and Reinders also leaving the board and the impact that may have on planning. Heimes asked Hatfield if she would contact ExhibitsAK (Sarah Asper-smith and Sarah Harrington) about how to proceed and look at scheduling in the fall.

Finance Policy: Hatfield noted that the finance policy is still in review and will have an appendix with procedures with it by fall. Moller noted that there was a conflict in the wording regarding when MOTA must go with lowest cost. Hatfield said which policy the Museum follows is a decision for the board to make. Moller also inquired about our insurance policy. Hatfield said she will bring the policy to the next board meeting. Moller also stated that the grant policy needs more work. Heimes had similar concerns about lowest bidder. Hatfield said she is still working on the policy and hopes for suggestions from board members. She is also asking Foraker for advice on best practices regarding the finance policy.

### **New Business:**

1. Hatfield informed the board that the Unalaska City Community Support Grant (also known as the City Grant) is on the City Council agenda for Tuesday April 12 if any board members would like to listen in. No action is needed at this time.



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2. PCR/Community clean-up is scheduled for May and Hatfield said she is coordinating with UNISEA and hopes that board and staff will be able to help. She will let the board know when we have a date. Tayag provided more information about the process and noted that the city will pick up the yellow bags but people can also drop off the bag during those dates (May 1-15). Golodoff asked if there was amnesty for metals or paints and Tayag says they usually correspond for those same dates but it depends on the manager at the dump and is a different event than the City's Community Clean Up event.
3. Hatfield let the board know that the MATSON in-kind contribution of shipment of archaeological materials from Anchorage to Dutch Harbor was approved and that Doug Veltre was coordinating the different groups who are participating in that, which includes Diane Hanson, Mike Yarbrough, Jeremy Karchut in addition to Veltre. That is planned for a May 9 drop off with Matson and May 13 arrival in Dutch Harbor.
4. Heimes asked how the elementary school goes about organizing field trips. Hatfield said they just need to give us a call and schedule a time. She also said she would have McLenigan reach out to the school

**Financial report:** Moller moved to approve the Financials as presented, Tayag seconded. Hatfield presented the financial report. Moller asked what the PTO amount of 19,186.50 is and inquired about our roll over policy. Hatfield said this is the amount of time that is accruing but that it is not accurate since she has not been able to edit the payroll information in QuickBooks. This should all be corrected in the next few months by Foraker Shared Financial Services. Hatfield said she maintains the PTO for staff in a separate excel file. The board approved the financial report unanimously.

**Staff Report:** Hatfield gave the staff report

**Date and time of next meeting.** May 9, 2022, 5 pm, via Zoom

**Public Comments:** none

**Adjournment:**

Director:

Mary J. Heimes

Date:

5/13/22

MOTA Board Members: Ann Nora Ehret, Seat: Public-at-Large (2021), Suzi Golodoff, Seat: Ounalashka Corporation (2022), Mary Heimes (Vice-President), Seat: Public-at-Large (2024), Anthony Lekanof, Seat: The Aleut Corporation (May 2023), Seat: Sandra Moller (Secretary), Seat: Public-at-Large (May 2022), Erin Reinders (Treasurer), Seat: City of Unalaska (2023), Shayla Shaishnikoff (President) Seat: Qawalangin Tribe (2024)